

Emergency Funding FAQ

This Frequently Asked Questions (FAQs) provides families with Microboards, Direct Funded Standard Agreements (Individualized Funding) and Person-Centered Societies with answers to common questions asked about requesting CLBC Emergency Advance Funding.

Please note these FAQ's are specific for Microboards, Direct Funded Standard Agreements (Individualized Funding) and Person-Centered Societies.

Q: What is the CLBC Emergency Advance Funding?

The BC Government has allotted temporary emergency funding to Community Living BC (CLBC) for critical residential services in response to COVID-19. The funding is being called the CLBC Emergency Advance Funding. This funding will be used to sustain vital residential services to CLBC eligible individuals who rely on these services and are most vulnerable should residential services be disrupted.

Q. Can all Microboards, Person-Centered Societies, and Agents with Direct Funded Standard Agreements (Individualized Funding) apply for this funding?

To be able to apply, Microboards, Person-Centered Societies and Agents with Direct Funded Standard Agreements (Individualized Funding) must:

- Have residential services (staffed residential, shared living, support living).
- Be up to date on reporting requirements.
- Have used all existing funding to mitigate COVID-19 related needs.

Q: What is included in residential services funding?

- Staffed residential (group home)
- Shared Living (Home share/Live-in supports)
- Supported Living

Q: What are non-residential services (making me ineligible for CLBC Emergency Funding)?

- Employment supports
- Respite
- Community inclusion (employment, skill development, community-based, home-based)
- Behaviour supports

Q: Can I apply if I have community inclusion (CI) funding rather than residential services funding?

No. This temporary emergency funding is intended to address the COVID-19 related needs of the people who are not living with their families and who could be most at risk if service providers are unable to continue their supports. There is recognition that families with Individualized Funding, and agents and Person-Centered Societies who do not provide residential services are experiencing impacts during the COVID-19 emergency. For these circumstances, CLBC is encouraging families, agents and Person-Centered Societies to redeploy staff or existing funding for community inclusion to meet the current service needs.

Q. Where do I apply?

1. Contracts **Under** \$200,000 per year apply through Vela Canada.
2. Contracts **Over** \$200,000 per year apply through your local CLBC office.

Q: How do I apply?

(For contracts **Under** \$200,000)

1. Fill out the requisition form specific for applying through Vela Canada. You can find the form [on our website here](#).
2. Send the form to Vela Canada. They will apply on your behalf.

Q: Who do I contact if I have questions?

For contracts **Under** \$200,000 please [contact Vela Canada](#).

Q: How do I contact Vela Canada to apply?

Email info@velacanada.org

Phone 604-539-2488 ext. 3

(Please leave a message and we will call you back as soon as possible)

Q: I am unable to open the requisition form. How can I fill it out?

You will need Microsoft Excel to open the requisition form. If you do not have Microsoft Excel, you can simply contact Vela Canada and they will help fill out the form with you.

Q. What kinds of purchases can I make with this temporary emergency funding?

Please refer to the [CLBC Emergency Advance Funding- Foundations document](#).

Q. What if I have questions about how to use this funding? Who do I talk to?

If you have questions about how to use funding, please talk with Vela Canada or the CLBC Analyst who you worked with to complete your request for temporary emergency funding.

Q. If I am an agent with a Direct Funding Standard Agreement (Individualized Funding), can I use the online Direct Funding Financial Reporting System to report out on the use of these funds?

No, you cannot use the online reporting system. These emergency funds are separate from the direct funding you receive.

Q: Do I need to report on how the funds are being used?

Yes, for the temporary emergency funding, you will need to maintain and retain financial records, invoices and/or receipts that show how emergency funding was spent.

Q: How do I report what I have spent?

Maintain records, invoices, and receipts of how the funds are being spent. At this moment, there is not specific reporting document. When there is further information you will be informed by either CLBC or Vela Canada.

Q: Will this funding be extended past June?

The Province has announced it will provide emergency advance funding through CLBC for three months (through June 2020). We do not have any information currently about funding available after June. The Province will keep CLBC informed as plans continue to evolve.

Q: Can I apply for emergency funds if I currently have a surplus of funds in my account?

Yes. Direct Funding Standard Agreements (Individualized Funding) and Microboards can have up to two months surplus and still apply for the emergency funds.

Q. Can I pay myself or my immediate family member to provide services with this temporary emergency funding?

Yes. During COVID-19 – families can directly pay a family member (e.g. parent or spouse) when experiencing challenges with maintaining supports due to staff shortages.

This is a temporary measure that has been put in place to support families and individuals during COVID – 19. There is no review and approval process required.

Please see CLBC's [Interim Guidance on Service Provision for Families Members](#) for full details.